

**SCHEDULE OF
 SERVICE CHARGES**



The Clerk of the Circuit Court is required by Florida Statutes to charge for performing various duties and services. Checks should be made payable to *David R. Ellspermann, Clerk*. The Clerk's Office also accepts credit/debit Visa, Master Card and Discover, however when using one of these cards there is a non-refundable charge of \$5.00 to provide this service. The Clerk's Office does not receive any part of this fee.

The following schedule contains the most common transactions involving the payment of charges to the Clerk. The Clerk's Office should be consulted for information regarding service charges not listed.

<u>CIVIL ACTIONS - CIRCUIT COURT</u>	
Civil Action (excluding Dissolution of Marriage & Real Property/Foreclosures), not more than 5 defendants	\$400.00
Real Property/Foreclosures of \$50,000 or less	\$400.00
Real Property/Foreclosures over \$50,000 but less than \$250,000	\$905.00
Real Property/Foreclosures over \$250,000	\$1,905.00
If Real Property/Foreclosure Judgment is over \$50,000 but less than \$250,000 but original fee paid was for \$50,000	\$505.00
If Real Property/Foreclosure Judgment is over \$250,000 but original fee paid was for over \$50,000 but less than \$250,000	\$1,000.00
If Real Property/Foreclosure Judgment is over \$250,000 but original fee paid was for under \$50,000	\$1,505.00
<i>If Real Property/Foreclosure Judgment is for less than original fee indicated, a refund will be made to the filer by the Clerk's office.</i>	
For each defendant over 5, per defendant	\$2.50
For Severance granted	\$18.00
In addition to above for Garnishments, Attachments, Replevins, Distress Proceeding	\$85.00
Issuing Summons - each	\$10.00
Cross-Claim, Counterclaim or Third-Party Claim (excluding Foreclosures- see below fore Foreclosure fees)	\$395.00
Real Property/Foreclosures of \$50,000 or less	\$395.00
Real Property/Foreclosures over \$50,000 but less than \$250,000	\$900.00
Real Property/Foreclosures over \$250,000	\$1,900.00
Garnishment Deposit Into Court Registry (including Registry fee)	\$103.00
Foreign Judgment, Issue Execution on	\$42.00
Medical Extension	\$42.00
Conduct Foreclosure Sale & Issue and Record Title	\$70.00

Eminent Domain Deposit	\$170.00
Transfer Certificate of Lien to Security	\$20.00
Additional fee for each lien	\$10.00
Reopen Fee	\$50.00
<u>FAMILY ACTIONS - CIRCUIT COURT</u>	
Dissolution of Marriage	\$408.00
Petitions for Change of Name; Delayed Birth Certificate & Adoption/Termination of Parental Rights	\$400.00
All other Family actions	\$300.00
Issuing Summons - each	\$10.00
Counter Petition	\$295.00
Modification of Final Judgment/Reopen Fee	\$50.00
Child Support and Alimony Payments, per payment	
Payments of \$25.00 or less	\$1.00
Payments of \$25.01 - \$131.24, percentage of payment	4%
Payments of \$131.25 or more	\$5.25
<u>CIVIL ACTIONS - COUNTY COURT</u>	
Civil Action (Claims of more than \$5,001, but not more than \$15,000)	\$300.00
Small Claims (\$2,501 - \$5,000)	\$300.00
Small Claims (\$501 - \$2,500)	\$175.00
Small Claims (\$101 to \$500)	\$80.00
Small Claims (\$1 - \$100)	\$55.00
For each defendant over 5, per defendant	\$2.50
Issuing Summons - each	\$10.00
Cross-Claim, Counterclaim or Third-Party Claim if relief sought is greater than \$2,500	\$295.00
Foreign Judgment, Issue Execution on	\$42.00
Removal of Tenant	\$185.00
Replevins up to \$1,000	\$130.00
Garnishments, Attachments, Replevins, Distress Proceedings, additional fee	\$85.00
Garnishment deposit into Court Registry (including Registry fee)	\$103.00
Reopen Fee for claims less than \$500	\$25.00
Reopen Fee for claims \$500 or over	\$50.00
Motor Vehicle Repair Act with Storage Charges (an additional Registry fee based on the amount of the bond is also required)	\$18.00

Motor Vehicle Repair Act without Storage Charges (an additional Registry fee based on the amount of the bond is also required)	\$26.00
<u>PROBATE</u>	
Deposit of Will	N/C
Opening of any estate of one document or more, including, but not limited to, petitions and orders to open safe-deposit box; to enter rooms and places; for the determination of heirs; but not to include issuance of letters or order of summary and family administration	\$231.00
Caveat/Notice of Trust	\$41.00
Petition and Order to admit foreign wills, authenticated copies, exemplified copies, or transcript to record	\$231.00
Disposition of personal property without administration	\$231.00
Summary administration less than \$1,000	\$235.00
Summary administration greater than \$1,000	\$345.00
Formal administration	\$400.00
Reopen Fee	\$50.00
Guardianship, ancillary, curatorship or conservatorship proceedings, regardless of inventory & trust	\$400.00
Guardianship of person only or Veterans' Administration Guardianship	\$235.00
Foreign guardian to manage property	\$231.00
Approve settlement of minor's claims	\$231.00
Guardianship audit fee - verify inventory	
Amounts up to \$25,000	N/C
Amounts in excess of \$25,000	\$85.00
Guardianship audit fee - annual financial return	
Up to \$25,000	\$20.00
\$25,000 to \$100,000	\$85.00
\$100,000 to \$500,000	\$170.00
Over \$500,000	\$250.00
Exemplified Certificates	\$7.00
Petition for determination of incompetency	\$231.00
<u>APPELLATE PROCEEDINGS</u>	
Filing Notice of Appeal from County to Circuit Court	\$281.00
Filing Notice of Appeal from Circuit Court to the DCA or Supreme Court	\$100.00
Supreme Court or Fifth District Court of Appeal filing fee (Make check payable to applicable Clerk)	\$300.00

Notice of Cross Appeal; Notice of Joiner; Motion to Intervene as appellant, cross-appellant or petitioner	\$295.00
For examining, comparing, correcting, verifying, and certifying transcripts of record in appellate proceedings prepared by someone other than the Clerk, per page	\$5.00
For preparing, numbering, and indexing an original record of appellate proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00
<u>MARRIAGE LICENSES</u>	
Application (includes preparation, administering oath, recording and one certified copy)	\$93.50
Application (includes preparation, administering oath, recording and one certified copy), it class taken	\$61.00
Additional certified copies, per copy	\$3.00
Performing wedding ceremony	\$30.00
<u>PASSPORTS</u>	
Execution of Application (cash or check - credit card add a \$5 fee)	\$25.00
Passport Application Fee (Make check or Money Order payable to U. S. Department of State)	
Adults	\$75.00
Minors (15 years of age and under)	\$60.00
Renewals (Check or Money Order)	
Adults	\$75.00
Minors (Minors must come in to office)	\$60.00
To Expedite Process -additional fee (Check or Money Order)	\$60.00
Passport Card (Adult) (new) (Check or Money Order)	\$20.00
Passport Card (Minor 15 & Under) (new) (Check or Money Order)	\$10.00
<u>RECORDING</u>	
Recording, indexing, filing any instrument not more than 14 x 8½ inches, first page	\$10.00
Each additional page	\$8.50
Indexing instruments in the official records which contain more than 4 names, per additional name	\$1.00
Lis Pendens (first page)	\$5.00
Each additional page	\$4.00
Military discharge, Recording certificate of discharge from U.S. Armed Forces	N/C
Plats, examining, certifying, and recording, first page	\$30.00
Each additional page	\$15.00
Intangible Tax, per dollar	2 mills (.002)
Documentary Stamps on Deeds, per hundred or fraction thereof	\$0.70

Documentary Stamps on Stock Certificates, per hundred of face value or fraction thereof	\$0.35
Documentary Stamps on Promissory Notes, per hundred or fraction thereof	\$0.35
<u>MISCELLANEOUS</u>	
Making copy of any instrument in the public records by photographic process	
Not more than 14" x 8½", per page	\$1.00
Larger than 14" x 8½", per page	\$5.00
Making microfilm copies of any public records	
16mm microfilm, per 100' roll or less	\$42.00
35mm microfilm, per 100' roll or less	\$60.00
Making Compact Disk (CD) of Official Records, index or images	\$126.00
Certifying copies of any instrument in the public records, per instrument	\$2.00
Notarizing documents, per document	\$5.00
Exemplified Certificates	\$7.00
Authenticated Certificates	\$7.00
Writing any paper other than herein specifically mentioned (same as copying), including signing and sealing	\$7.00
Verifying any instrument presented for certification prepared by someone other than clerk or deputy clerk, per page	\$3.50
Oath, administering, attesting, and sealing, not otherwise provided for	\$3.50
Searches of records, for each year's search	\$2.00
For receiving money into Registry of the Court - First \$500	3%
Each subsequent \$100	1.5%
For approving bond	\$8.50
Restitution payments, receiving and disbursing, per payment	\$3.50
Receiving and disbursing partial payments other than restitution, monthly	\$5.00
One time payment plan set-up in lieu of monthly payment	\$25.00
Sealing any court file or expungement of record	\$42.00
Subpoena, writing and preparing (includes signing and sealing)	\$7.00
Subpoena, signing and sealing only	\$2.00
Making duplicate copy of Audio tape, per tape	\$5.00
Making duplicate copy of Video tape, per tape	\$10.00
Judicial Sale, Conducting Sale and Recording Title	\$70.00
Tax Deed Sale, Processing application for	\$60.00
Disbursement of excess proceeds of tax deed sale, each \$100 or fraction thereof	\$10.00

Postal charges for certified or registered mail shall be paid by the party at whose instance the mailing is made.	
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